# Cow Creek Government Office

## Opioid Treatment Program (OTP) Medical Director

Job Code: 2480
Department: Medical
Location: Village Station
Minimum Hourly: DOE

POSITION PURPOSE:
This position provides clinical leadership and stewardship of a Tribally operated treatment program. The OTP Medical Director is responsible for medical quality, clinical protocols, medication safety, provider oversight within applicable authority, and continuous quality improvement. The position also supports coordination among clinical care, behavioral health, traditional wellness resources, and community-based recovery services, consistent with each patient's preferences.

ESSENTIAL FUNCTIONS:
Medical leadership and clinical oversight

- Provides medical direction and oversight of OTP clinical services in accordance with applicable law, professional standards, and CCH&WC policies.
- Oversees evidence-based evaluation and treatment of opioid use disorder, including methadone and buprenorphine treatment.
- Establishes and review clinical protocols for patient assessment, treatment planning, medication management, monitoring, and transitions of care.
- Ensures that treatment decisions are individualized, medically appropriate, and respectful of patient autonomy.
- Coordinates care with primary care, behavioral health, psychiatry, emergency services, and other CCH&WC programs as appropriate.
- Promotes timely access to treatment and minimizes unnecessary barriers to enrollment, retention, and recovery.

Culturally responsive and community-centered care

- Promotes a respectful, trauma-informed, strengths-based approach to treatment that recognizes the cultural, historical, social, and community contexts affecting health and wellness.
- Promotes care that addresses stigma, discrimination, historical trauma, and barriers to accessing substance use treatment.

Regulatory compliance

- Oversees medical services in accordance with applicable federal OTP requirements, including 42 CFR Part 8, and relevant DEA requirements.
- Ensures compliance with applicable state licensing and program requirements, Tribal laws and policies, and contractual or accreditation obligations.
- Collaborates with CCH&WC leadership and compliance personnel on program certification, inspections, audits, corrective action plans, and required reporting.
- Protects patient confidentiality under applicable federal and Tribal requirements, including HIPAA and 42 CFR Part 2, as applicable.

Medication safety

- Oversee safe medication management practices, including ordering, storage, dispensing, administration, reconciliation, and documentation, as applicable to the program's structure.
- Establishes procedures for medication errors, adverse reactions, overdose response, and emergency clinical consultation.
- Ensures appropriate overdose prevention education and access to naloxone.
- Reviews take-home medication decisions according to individualized clinical assessment and applicable regulations.

Quality improvement

- Monitors treatment access, patient safety, continuity of care, medication-related incidents, and patient experience.
- Participates in required program reviews, audits, accreditation activities, and corrective action plans.
- Leads clinical quality assurance and performance improvement activities.
- Uses community feedback and patient input to improve the accessibility and cultural responsiveness of treatment.

QUALIFICATIONS:
Required:

- MD or DO degree from an accredited medical school.
- Current, unrestricted physician license in the jurisdiction applicable to the position.
- Current DEA registration and any other credentials required for the assigned clinical duties.
- Meet applicable federal OTP Medical Director qualifications and program-specific credentialing requirements.
- Experience treating opioid use disorder or other substance use disorders.
- Knowledge of methadone and buprenorphine treatment, overdose prevention, and co-occurring medical and behavioral health conditions.
- Experience in clinical leadership, medical supervision, quality improvement, or healthcare program administration.

Preferred:

- Board certification in Addiction Medicine, Addiction Psychiatry, or another relevant specialty.
- Experience working in an American Indian or Alaska Native health setting, Tribal Health Department, Tribal 638 health program, or Indian Health Service facility.
- Familiarity with Tribal governance, community health priorities, and culturally responsive approaches to care.
- Experience with OTP certification, accreditation, and regulatory compliance.