



Cow Creek Government Office

Medical Director

Job Code: 2301
Department: Cow Creek Health & Wellness Center
Location: Roseburg, OR.

POSITION PURPOSE:

Under the Direct Supervision of the Health Operations Officer, the Medical Director is a provider qualified by virtue of training and experience in the practice of medicine or osteopathy, is US medical-licensed as a Doctor of Medicine or Osteopathy, and must be US Board Certified in Family Practice or any other specialties. The Medical Director leads by example, all medical staff as a member of the leadership team and assures all medical staff are following the CCH&WC Mission, Vision, Core Values, Goal, and all policies and standard operating procedures to assure the highest quality patient care.

ESSENTIAL FUNCTIONS:

- The Medical Director will abide by policies and standard operating procedures of the CCH&WC; and in direct compliance with all state, federal, local, Tribal, CCHWC, and AAAHC rules, regulations, and standards.
- The Medical Director provides primary medical care to patients of the CCH&WC in both Roseburg and Canyonville, Oregon, if applicable.
- Responsible for the medical practice oversight of primary care and all medical practices in the CCHWC.
- CCH&WC documentation of services provided in provider practice, as appropriate; and to meet performance plan metrics.
- Facilitate coordination and continuity of services to patients—inclusively.
- Provide leadership and guidance to FNP, PA-C, RN, and other clinic staff to assure quality practices by complying with clinic policies, protocols, and workflows.
- Support the organization with project development and implementing change; and to provide annual evaluations for providers and Nursing Manager.
- Provide oversight for staff development in alignment with accreditation, federal, state, and Tribal policies, and regulations.
- Develop business strategies to enhance, expand and continuously improve health care delivery and to increase revenues and/or contain costs.

- Work directly with other staff by providing medical perspective in for occurrences, incident reviews, patient complaints, and peer reviews.
- Consult with contract health service/PRC in matters of case management; participate in Resource Management Committee meetings as primary team member.
- Monitor pharmacy services related to patient care.
- Participating member of the monthly Quality Improvement Committee, quarterly Peer Review, and other administrative groups as needed.
- Maintain professional credentials by keeping all required licenses current—with CEU/CME.
- Participate in all staff, team, and administrative meetings.
- Foster an environment that promotes trust and cooperation among all staff and team members.
- Comply with and enforce clinic policies and procedures to ensure that the Tribe's high standard of business is upheld.
- Maintain confidentiality of all patients and employee information.
- Other duties as assigned.
- The above statements reflect the general duties considered necessary to describe the principal functions of the job as identified and shall not be considered as a detailed description of all work requirements that may be inherent in the job.

QUALIFICATIONS:

- Doctorate in Medicine from an accredited Medical School in the USA.
- Must have Bachelors of Science and Pre-medicine in the USA.
- Interest or experience in working with Native American/Alaskan Native populations.
- Two or more years' experience in a community mental health, ambulatory care outpatient, primary care, or urgent care environment.
- Current, full, and unrestricted Oregon Medical License or the ability to obtain an Oregon Medical License within 90 days of employment.
- ACLS and/or PALS certification required or ability to obtain within 90 days of employment.
- Ability to work with a wide variety of people and personalities.
- Proven effective interpersonal communication skills with strong motivational interviewing skills.
- Willingness to learn and apply processes and to work in a team environment.
- Must hold US Board Certification.
- Must hold US Medical License.
- Must be culturally competent and diverse.
- Willing to work with diverse people.
- Willing to travel to different areas of campus for the CCHWC needs.