



Cow Creek Government Office

Behavioral Health Supervisor

Job Code: 2405
Department: Cow Creek Health and Wellness Center
Location: Roseburg, OR.
Minimum Salary: \$67,897.33

POSITION PURPOSE:

Behavioral Health Supervisor is responsible for the supervision, development, and implementation of behavioral services programs. The position oversees BH providers, CADC, PSS, Receptionists, and Prevention Coordinator—in their tasks. This position works as part of a multi-disciplinary team to provide quality therapeutic and culturally acceptable direct care and skill-building educational services.

ESSENTIAL FUNCTIONS:

- Directs and evaluates assigned staff, processing employee concerns and problems, directing work, counseling, disciplining, and completing employee performance appraisals.
- Supervise and mentor Providers, PSS, CADC, Coordinators of Prevention, and Receptionists to the fullest.
- Coordinates, assigns and reviews work and establishes work schedules; maintains standards; monitors status of work in progress; inspects completed work assignments; answers questions; gives advice and direction as needed.
- Appears in Court as necessary, reporting to Judge, attorneys and district attorneys, any updates on current screened clients.
- Advocates for clients' charges to be dismissed, identifies material witnesses to testify on behalf of clients.
- Administratively documents revenue review, client intake and discharge.
- Stays up to date on laws and local mental health and chemical dependency requirements.
- Counsel clients and interpret to professional and lay groups the special psychosocial needs of clients by identifying psychosocial disorders.
- Responsible for the content of education and chemical dependency programs for both individual clients and groups of clients and serves as liaison to community, individuals, and groups as appropriate.
- Provide collateral consultation, as appropriate.

- Evaluate crisis situations and provide short term counseling and crisis intervention, as necessary.
- Assist in the assessment, planning, arranging, and implementing of psychosocial programs.
- Maintain client files according to clinical procedures and ensure confidentiality of files.
- Participate in staff and clinical meetings and regularly scheduled peer review/quality control supervision.
- Provide Tribal service information as an outreach worker, as established by team.
- Other duties as assigned.

QUALIFICATIONS:

- Two years of experience as a chemical dependency or mental health counselor or closely related field
- Must be a Licensed Chemical Dependency Counselor II.
- Must possess and maintain a valid state Driver's License with an acceptable driving record.
- Must be able to pass a TB, criminal background, and drug screen.
- Experience with trauma-informed services.
- Knowledge of integrated service and support rules (ISSR) as they relate to requirements as these relate to continuing care.
- Assessment, consultation, and intervention experience required.
- Outpatient individual and family therapy experience required.
- Cultural training and experience working with tribes preferred.
- Three or more years of experience with a designated population is required.
- Must demonstrate the ability to work effectively with individuals from different cultural and ethnic backgrounds; including the ability to understand the behaviors of other individuals or groups in settings where several cultures coexist and make appropriate recommendations.
- Proficiency in verbal and written communication skills.
- Possess basic computer skills, personal computer word processing, use of electronic medical record (EHR), and provide team support for efficient functionality.