



**Cow Creek
Gaming & Regulatory Commission
Position Description**

Position Title: Destruction Officer

Department: Gaming Commission

Reports To: Surveillance Director

FLSA Designation: Non-Exempt

POSITION PURPOSE:

Responsible for the destruction and integrity of casino gaming supplies for the card and dice destruction room.

ESSENTIAL FUNCTIONS:

- Inspect, destroy and dispose of controlled gaming equipment and supplies as instructed.
- Maintain accurate inventory logs.
- To document and report all unusual or suspicious events or activities to the Operations Manager, Surveillance Director, Gaming Inspector or Surveillance Supervisor on duty.
- Shred sensitive documents when assigned.
- All other related and compatible duties as assigned by the Operations, Manager, Surveillance Director and/or the Gaming Commission Executive Director.

QUALIFICATIONS:

- High School Diploma or GED, required.
- Ability to obtain a Class III Gaming License.
- Must have good hand eye coordination and be able to identify symbols.