



## **Cow Creek Government Office**

### **Position Description**

**Position Title:** Licensed Clinical Social Worker    **Department:** Behavioral Health

**Reports To:** Clinic Director

**FLSA Designation:** Exempt

#### **POSITION PURPOSE:**

Coordinating all psychosocial services; responsible for implementing educational programs, assessing problems and determining appropriate types and methods of treatment, and implementing intervention methodologies; functions in such areas as counseling, protective services, and family services.

#### **ESSENTIAL FUNCTIONS:**

- Assist in the assessment, planning, arranging, and implementing of psychosocial programs.
- Responsible for the content of education and counseling programs for both individual patients or groups of patients and serves as liaison to community, individuals and groups as appropriate.
- Counsel patients and interpret to professional and lay groups the special psychosocial needs of patients by identifying psychosocial disorders.
- Conduct surveys and studies relating to psychosocial status and patterns of population groups as directed.
- Review and evaluate recent psychosocial health research and interpret it to professionals and patients.
- Perform short term counseling and crisis intervention as necessary.
- Conduct report writing on a quarterly basis or as needed.
- Prepare psychosocial educational materials as needed or required.
- Coordinate with clinical, health education, community health and other staff members in the provision of services to patients. Provide referrals for services needed.
- Coordinate with other organizational entities involved in psychosocial and mental health services.
- Use tests, measurements, and measurement scale for general and specific assessments as well as objective patient criteria in the provision of services and evaluation procedures.
- Writing, planning and implementing grant programs from its application to approval and utilization.
- Provide in-service presentations to staff as needed or required.
- Provide Tribal service information as an outreach worker such as required.
- Assume other responsibilities as directed.

#### **QUALIFICATION STANDARDS:**

- Master's degree in clinical social work required.
- 3 years clinical experience required.
- License as Clinical Social Worker
- Certified Alcohol & Drug Counselor Certification (preferred)

